

## EMPLOYMENT

Assistant Chief Financial Officer-BOROUGH OF SADDLE RIVER, Bergen County, Population 3,500, \$14.5 Million Budget, 40 employees, 5 square miles. Borough Form of Government, Mayor and 6 Council Members. Salary dependent on qualifications. Seeking motivated individual with strong basis in accounting, budget, bank reconciliations, payroll and escrow accounting. Processing payroll, purchase orders, pension reporting, check disbursements, and maintaining escrow trust fund accounting and preparing bank reconciliations are the primary duties of this position. Candidates must possess excellent organizational, administrative, computer and communications skills. Ability to work cooperatively with local officials, department heads, employees and the general public is essential. A bachelor's degree in accounting or related field plus completion of four courses towards a New Jersey Certification as a Chief Financial Officer. Experience in government also a plus. Send cover letter, current resume and salary requirements to: Marie Elena Macari, RMC, Borough Clerk, 100 E. Allendale Road, Saddle River, New Jersey 07458 by February 15, 2016

1/28/16