

AGENDA

MAYOR AND COUNCIL

REGULAR MEETING October 17, 2016

7:00 p.m.

1. ROLL CALL:

- 2. PUBLIC NOTICE – Clerk to Read - "Notice of this meeting in compliance with the Open Public Meetings Act, Chapter 231 of the Laws of 1975 has been given by posting a notice of the scheduled dates of all the regular meetings of the Mayor and Council of the Borough of Saddle River on the bulletin board, in the Municipal Building and in the office of the Clerk and by e-mailing notice thereof to the Record and the Herald News on January 4, 2016. Also e-notify and on the website."**

Notification of fire exits

3. PLEDGE OF ALLEGIANCE

4. RESOLUTION FOR CLOSED SESSION

Resolution Offered by Council President Jensen
Seconded by Council Member
Roll Call Vote:

5. AWARDS AND CEREMONIES:

- 6. OPEN TO THE PUBLIC: Saddle River Residents Only (3 minutes per speaker)**

7. WORK SESSION AGENDA

REPORTS:

MAYOR KURPIS

- Emergency Plan
- Consolidation of Wildlife Mgmt. Comm. & Environmental Comm. Council Liaison
- Mayor/Realtor Summit – October 21, 2016
- Potential Water Leasing Update
- Northwest Bergen Mayor’s Meeting – Permits
- NJ League of Municipalities Meeting – Red Cross and Dept. of Economic Dev.
- Mayor’s Annual Community Service Award
- Mayor’s Wellness Program -Conversations of a Lifetime
- No Knocks Policy
- Noise Policy
- Airbnb Policy
- Victory Garden Update
- November Work Session – Wednesday November 2, 2016 6:00pm – 8:00 pm

ADMINISTRATOR

- Website Update

ENGINEERING REPORT

BOROUGH ATTORNEY

BOROUGH CLERK

Last Day to Register to Vote in General Election: October 18, 2016

Last Day to Apply for Vote By Mail Ballot: November 1, 2016

AGENDA

8. INTRODUCTION OF ORDINANCE(S): There are none

9. ADOPTION OF ORDINANCES:

Ord. 16-923-C:

An Ordinance to Amend and Supplement Chapter 105 "Fences"

Resolution Offered by Council Member Schulstad

Seconded by Council Member

Motion to Open the Hearing to the Public Offered by Council Member

Seconded by Council Member

Voice Vote:

Motion to Close the Hearing to the Public Offered by Council Member

Seconded by Council Member

Voice Vote:

Roll Call Vote:

10. APPROVAL OF BILLS

Resolution Offered by Council Member Kerner

Seconded by Council Member

Roll Call Vote:

11. RESOLUTIONS

All matters listed hereunder are considered routine in nature and will be enacted in one motion. Any Council Member may request that an item be removed for separate consideration. Considering approval of minutes, a yes vote will indicate a vote in favor of approval of the minutes of each meeting at which the Council Member was present and an abstention with respect to the minutes of meetings at which such Council Member was not present.

Resolution Offered by Council President Jensen

Seconded by Council Member

Roll Call Vote:

Explanation of Consent Agenda Items:

**** OPEN TO THE PUBLIC FOR CONSENT AGENDA ITEMS ONLY ****

- A. Approval of Minutes: Work Session Meeting: September 8, 2016**
Executive Session: September 8, 2016
Regular M&C Meeting: September 19, 2016
Executive Session: September 19, 2016
- B. Resolution(s)**
1. Authorize Raffle – Rebuilding Together North Jersey
 2. Authorization to Solicit Quotes for Revaluation Services
 3. Amend Salary Resolution
 4. Resolution to Authorize Mayor’s Annual Community Service Award
 5. Resolution to Appoint Saddle River Liaison to Bergen County Conversation of a Lifetime
 6. Authorization of Tax Appeal Policy for Best Practices Inventory
 7. Authorize November Work Session Meeting – November 2, 2016 6:00pm
 8. Authorization of Salary Adjustment for Linda Canavan
 9. Approving Agreement for Michael Mariniello
 10. Approving Agreement for Leslie Shenkler
 11. Authorizing Contact Person for Financial Consultation Services
 12. Consolidation of Wildlife Management Committee and Environmental Commission Liaison
 13. Retain Search Firm for Borough Administrator

12. COMMITTEE/COUNCIL REPORTS

- Board of Health:** Council Member Salazer
- Landmarks:** Council Member Salazer
- Bishop House Committee:** Council Member Salazer
- Council on Affordable Housing (COAH):**
Council President Jensen and Council Member Salazer
- Planning Board:** Council President Jensen
- Saddle River Museum Committee:** Council Member Acaster
- Construction and Zoning Enforcement:** Council Member Acaster
- Public Works:** Council Member Acaster
**(Bldg. & Grounds, Roads, Streets,
Lighting, Drainage and Sanitation)**

<u>Environmental:</u>	Council Member Gray
<u>Zoning Board:</u>	Council Member Gray
<u>Board of Education:</u>	Council Member Schulstad
<u>Wildlife Management Committee:</u>	Council Member Schulstad
<u>Ordinance Review Committee:</u>	Council Member Schulstad
<u>Parks & Recreation:</u>	Council Member Schulstad
<u>Information & Transparency:</u>	Council Member Schulstad
<u>Department of Public Safety:</u>	
Fire Report	Council Member Acaster
Police Report	Council Member Gray
EMS Report	Council Member Kerner
<u>Finance:</u>	Council Member Kerner – BAN Sale

- 13. **OPEN TO THE PUBLIC:**
- 14. **UNFINISHED AND NEW BUSINESS:**
- 15. **RESOLUTION FOR CLOSED SESSION**
Resolution Offered by Council President Jensen
Seconded by Council Member
Roll Call Vote:
- 16. **ADJOURNMENT**

**Disclaimer: Agenda subject to additions and/or deletions*

R#
10/17/16
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_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

_____ Any matter involving the employment, appointment, termination of employment, disciplinary action unless individual, in writing requests a public meeting;

_____ Any deliberations of the public body occurring after a public hearing that may result in the imposition of specific civil penalty.

AYES NAYS ABSTAIN ABSENT

Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul

Kurpis, Albert J., Mayor

Date Passed: 10/17/16

_____ (Mayor)

_____ (Borough Clerk)

R#

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Resolution Offered by Council Member Kerner

Date: 10/17/16

Seconded by Council

APPROVAL OF BILLS

BE IT RESOLVED that the bill list attached hereto and made part of this resolution has been approved by the proper personnel, audited by the CFO and has been found to be correct; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Saddle River hereby approve the bill list for payment.

Ayes Nay Abstain Absent

**Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul**

Kurpis, Albert J., Mayor

Date Passed: 10/17/2016

_____ **(Mayor)**

_____ **(Borough Clerk)**

R#

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Resolution offered by Council President Jensen

Date: 10/17/16

Seconded by Council Member

RESOLUTION AUTHORIZING RAFFLE

WHEREAS, Rebuilding Together North Jersey is requesting a raffle license to conduct an On-Premise Merchandise Raffle; and

WHEREAS, the raffle is to be held on November 17, 2016 at 4:30pm at 115 East Allendale Road, Saddle River NJ 07458,

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Saddle River hereby authorize **Raffle License #152** be issued to Rebuilding Together North Jersey.

AYES NAYS ABSTAIN ABSENT

Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul
Kurpis, Albert J., Mayor

DATE PASSED: 10/17/2016

_____(Mayor)

_____(Borough Clerk)

R#

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Resolution Offered by Council President Jensen

Seconded by Council Member

Date: 10/17/16

AUTHORIZATION TO SOLICIT PROPOSALS FOR REVALUATION SERVICES

WHEREAS, the last property revaluation in Saddle River was performed fourteen years ago in 2002, and

WHEREAS, the Borough Tax Assessor, Marie Merolla has determined there is need for a new property revaluation of all properties in Saddle River based on current values and property data, and

WHEREAS, the Borough must file with the State in 2017 in order to have the Revaluation performed in 2018,

NOW, THEREFORE, BE IT RESOLVED that the Borough Administrator is hereby authorized to solicit proposals to conduct a revaluation of all properties in 2018.

AYES NAYS ABSENT ABSTAIN

Jensen, Eric, Council Pres.

Acaster, Benjamin

Gray, Ronald

Kerner, Corinne

Salazer, Elizabeth

Schulstad, Paul

Kurpis, Albert J., Mayor

Date Passed: 10/17/16

_____ (Mayor)

_____ (Borough Clerk)

R#

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Resolution Offered by Council President Jensen

Seconded by Council Member

Date: 10/17/16

AUTHORIZATION TO AMEND RESOLUTION NO. 156-16
SALARY NON BARGAINING EMPLOYEES

BE IT RESOLVED, that Resolution No. 156-16, adopted on August 15, 2016, be amended to revise Schedule A (attached) and include the following title: Affordable Housing Liaison.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Saddle River that Resolution No. 156-16 will be updated to reflect the amendment.

AYES NAYS ABSENT ABSTAIN

Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul

Kurpis, Albert J., Mayor

Date Passed: 10/17/16

_____ **(Mayor)**

_____ **(Borough Clerk)**

BOROUGH OF SADDLE RIVER 2016

SCHEDULE – A - REVISED

<u>ADMINISTRATIVE:</u> <u>(Non-Bargaining Unit):</u>	<u>2016 ANNUAL COMPENSATION</u>	<u>SALARY RANGE</u>
Borough Clerk/Registrar of Vital Statistics/ Affirmative Action Officer/Election Official/ Assessment Search Officer/Zoning Board Secretary	81,932.54 (Salary to Retirement on 3/31/16) 73,279.86 (Salary starting 4/1/16)	40,000-83,000
Secretary to Mayor and Council/ Planning Board and Recreation Secretary Deputy Registrar of Vital Statistics	60,317.19 (Salary to Retirement on 3/31/16) 49,448.00 (Salary starting 6/1/16)	25,000-61,000
Administrator (PT)	110,323.20	100,000-125,000
Director of Finance (PT)	34,476.00 (Salary Starting 6/21/16)	34,000-40,000
Chief Financial Officer/Treasurer	86,190.00 (Salary to 6/20/16 – Currently Vacant)	80,000-97,000
Acting Chief Financial Officer/Treasurer	72,420.00 (Salary Starting 6/21/16)	72,000-85,000
Assistant Chief Financial Officer	72,420.00 (Salary 3/1/16 - 6/20/16 – Currently Vacant)	50,000-72,500
Assistant to the Chief Financial Officer	57,222.00 (Salary 1/1/16 – 2/29/16 – Currently Vacant)	35,000-57,500
Finance/Tax Clerk	27,846.00 (Probationary Salary 5/1/16 - 7/31/16) 32,760.00 (Salary starting 8/1/16)	27,000-35,000
Tax Collector/Tax Search Officer/ Finance Administrative Clerk	76,195.93	45,000-80,000
Affordable Housing Liaison	4,000.00	3,000-5,000
Tax Assessor (PT)	21,046.44 (Salary to Retirement on 6/30/16) 20,633.00 (Salary starting 6/21/16)	15,000-24,500

BOROUGH OF SADDLE RIVER 2016

SCHEDULE – A - REVISED

<u>ADMINISTRATIVE:</u> (Non-Bargaining Unit):	<u>2016 ANNUAL COMPENSATION</u>	<u>SALARY RANGE</u>
Municipal Judge	12,870.79	10,000-15,300
Recycling Coordinator	1,000.00 (Salary to Retirement on 3/31/16) 2,000.00 (Salary starting 5/1/16)	1,000-3,000
Board of Health Secretary	1,104.09	1,000-3,600
Administrative Assistant/Deputy Borough Clerk/ Landmarks/Environmental Secretary	49,169.30 (Salary to 3/31/16 – Currently vacant)	30,000-49,000
Landmarks Commission Secretary	1,100.00 (Salary starting 5/1/16)	1,000-1,500
Environmental Commission Secretary	1,100.00 (Salary starting 5/1/16)	1,000-1,500
Part Time and Seasonal:		
Buildings and Grounds Workers	up to 18.00/hr	12/hr-18/hr
Secretarial/Clerical	up to 21.00/hr	14/hr-21/hr
Communications Officers	up to 18.00/hr	12/hr-18.00/hr
Emergency Services:		
Firefighter/Daytime	2,500.00	2,500-3,500

R#

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Resolution Offered by Council President Jensen

Date: 10/17/16

Seconded by Council Member

Establishment of Mayor's Annual Saddle River Community Service Award

WHEREAS, the Mayor and Council of the Borough of Saddle River wishes to recognize the outstanding volunteer efforts of those who unselfishly devote their time and energy for civic improvement, beautification, historical recognition, or the overall enhancement of our community; and

WHEREAS, the purpose of this award is to honor a volunteer that is not elected, appointed, nor compensated for their community service.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Saddle River that a Mayor's Annual Saddle River Community Service Award is hereby established as follows:

- A. The award is for outstanding and noteworthy community service as a volunteer, who is not appointed, elected, nor compensated for their service.
- B. Residency in the Borough of Saddle River is not required for any nominee.
- C. At any time, the Mayor may nominate a meritorious candidate to the Council, which will determine each award recipient.
- D. In determining outstanding community service, the Mayor and Council will consider the following factors, including but not limited to: length of dedicated and successful service; contributions to civic improvements or beautification; celebration and acknowledgement of Saddle River history; or overall contributions to enhance the quality-of-life in our community.
- E. The Mayor's Annual Saddle River Community Service Award recipient will receive a personal plaque, which will be presented to the winning candidate at a regular scheduled meeting of the Mayor and Council of the Borough of Saddle River.

AYES NAYS ABSENT ABSTAIN

Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul
Kurpis, Albert J., Mayor

Date Passed: 10/17/16

_____ (Mayor)

_____ (Borough Clerk)

R#

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Resolution Offered by Council President Jensen

Date: 10/17/16

Seconded by Council Member

**Appoint Saddle River Liaison to Mayor's Wellness Campaign
Conversation of a Lifetime**

WHEREAS, Conversation of a Lifetime is a program of the New Jersey Health Care Quality Institute's Mayors Wellness Campaign, and

WHEREAS, Conversation of a Lifetime's goal is to develop and promote a community conversation around advanced care planning, as many members of the public are not aware of important end-of-life care options or advance care planning documents, and

WHEREAS, the Borough of Saddle River wishes to provide its residents with this valuable program and a liaison will be appointed in order to oversee Conversation of a Lifetime in Saddle River.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Saddle River hereby appoint **Ruth Duggan** as Saddle River's liaison to Conversation of a Lifetime.

AYES NAYS ABSENT ABSTAIN

**Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul
Kurpis, Albert J., Mayor**

Date Passed: 10/17/16

_____(Mayor)

_____(Borough Clerk)

R#

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Resolution Offered by Council President Jensen

Date: 10/17/16

Seconded by Council Member

AUTHORIZATION OF A TAX APPEAL POLICY

WHEREAS, the 2016 Best Practice Inventory requires that municipalities have a written policy requiring Tax Assessors to notify the Chief Financial Officer and the governing body of all tax appeals upon filing, but no later than June 1st each year, and

WHEREAS, The State Fiscal Year 2017 Appropriations Act (P.L. 2016, c.10) requires the Division of Local Government Services to determine whether some portion of a municipality's CMPTRA and ETR aid will be withheld based on the results of a Best Practice Inventory to be completed by each municipality, and

WHEREAS, the Borough of Saddle River will be submitting the 2016 Best Practice Inventory prior to the deadline of October 21 2016.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Saddle River authorize a Tax Appeal Policy requiring the Tax Assessor to notify the Chief Financial Officer and the Mayor and Council of all tax appeals upon filing but no later than June 1st each year.

Ayes Nay Abstain Absent

**Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul**

Kurpis, Albert J., Mayor

Date Passed: 10/17/16

_____ **(Mayor)**

_____ **(Borough Clerk)**

R#

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Date: 10/17/16

Resolution Offered by Council President Jensen
Seconded by Council Member

**APPROVAL OF DATE FOR THE NOVEMBER WORK SESSION
MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF SADDLE RIVER**

WHEREAS, the Mayor and Council of the Borough of Saddle River has deemed it necessary to add monthly Work Session Meetings in addition to the Public Mayor and Council Meeting held on the third Monday of each month, and

WHEREAS, the Mayor and Council will hold the next Work Session Meeting on

Wednesday, November 2, 2016 at 6:00 pm

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Saddle River hereby authorize the addition of this monthly Work Session Meeting and provide notice in compliance with the Open Public Meetings Act, Chapter 231, to the Record and the Herald News and on the Borough website.

AYES NAYS ABSENT ABSTAIN

**Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul**

Kurpis, Albert J., Mayor

Date Passed: 10/17/16

_____(Mayor)

_____(Borough Clerk)

R#

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Resolution Offered by Council President Jensen

Date: 10/17/16

Seconded by Council Member

AUTHORIZING SALARY ADJUSTMENT FOR TAX COLLECTOR

WHEREAS, Linda Canavan, the Saddle River Tax Collector has been employed by the Borough of Saddle River for 18 years, and

WHEREAS, she was appointed the Affordable Housing Liaison in the Borough of Saddle River, on September 19, 2016, and

WHEREAS, Linda Canavan has been an exemplary employee, who is currently being compensated at a rate lower than her counterparts in similar municipalities, and

WHEREAS, the Personnel Committee is in full agreement with the salary increase of Linda Canavan,

NOW, THEREFORE, BE IT RESOLVED that Linda Canavan will receive an annual salary of \$81,300, effective November 1, 2016.

AYES NAYS ABSENT ABSTAIN

**Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul**

Kurpis, Albert J., Mayor

Date Passed: 10/17/16

_____ (Mayor)

_____ (Borough Clerk)

R#

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Date: 10/17/16

Resolution Offered by Council President Jensen
Seconded by Council Member

**Authorizing Approval of the First Amendment to Memorandum of Agreement
For Michael Mariniello**

BE IT RESOLVED by the Mayor and Council of the Borough of Saddle River that it approves the changes in Mr. Mariniello's relationship to the Borough of Saddle River, all as set forth in the "First Amendment to Memorandum of Agreement" revised through October 4, 2016, annexed hereto.

BE IT FURTHER RESOLVED that the Mayor and Clerk be and hereby are authorized to execute this Agreement on behalf of the Borough. The Agreement shall be effective when executed by all parties.

AYES NAYS ABSENT ABSTAIN

**Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul**

Kurpis, Albert J., Mayor

Date Passed: 10/17/16

_____(Mayor)

_____(Borough Clerk)

Prepared By: _____
Russell R. Huntington, Esq.

**FIRST AMENDMENT TO
MEMORANDUM OF AGREEMENT**

BETWEEN: **THE MAYOR AND COUNCIL OF
THE BOROUGH OF SADDLE RIVER**
100 East Allendale Road
Saddle River, New Jersey 07458

AND: **MICHAEL MARINIELLO**
c/o The Borough of Saddle River
100 East Allendale Road
Saddle River, New Jersey 07458

WITNESSETH:

WHEREAS, the Mayor and Council of the Borough of Saddle River and Michael Mariniello entered into an employment agreement on or about the 1st day of January, 2014 concerning Mr. Mariniello's employment as Chief Financial Officer for the Borough of Saddle River pursuant to N.J.S.A. 40A:9-140.10; and

WHEREAS, the parties seek to alter this contractual arrangement as herein set forth.

NOW, THEREFORE, it is agreed as follows:

1. Michael Mariniello will continue to serve the Borough of Saddle River however, it shall now be as a "Financial Consultant".
2. Mr. Mariniello's compensation shall be increased to \$75.00 per hour.
3. Mr. Mariniello will no longer have scheduled hours and he shall work as a consultant on an "as needed" basis and from home when convenient. Mr. Mariniello will supply his own equipment whenever possible. Invoices for services rendered shall be submitted monthly.

October 4, 2016 Draft

4. Paragraphs 3, 4 and 5 of the Memorandum of Agreement shall be deleted and Mr. Mariniello, by mutual agreement, surrenders the office of Chief Financial Officer.
5. Mr. Mariniello shall act as QPA for Saddle River and Chatham for the sum of \$2,500 per annum.
6. When Mr. Mariniello is in attendance at Borough Hall he shall be paid a minimum of three (3) hours' pay.

WHEREFORE, the parties affix their hands and seals this _____ day of _____, 2016.

BOROUGH OF SADDLE RIVER

ATTEST:

Albert Kurpis, Mayor

 Joy Convertini, Clerk

WITNESS:

Michael Mariniello

STATE OF NEW JERSEY)
) SS.:
 COUNTY OF BERGEN)

BE IT REMEMBERED, that on this _____ day of _____, 2016, before me, the subscriber, **Michael Mariniello** personally appeared who, I am satisfied is the person named in and who executed the within Instrument, and thereupon his/her/their acknowledged that he signed, sealed and delivered the same as his act and deed, for the uses and purposes herein expressed.

 Signed and sworn to before me this
 _____ day of _____, 2016.

STATE OF NEW JERSEY)
) SS.:
COUNTY OF BERGEN)

On this _____ day of _____, 2016, before me, the subscriber, a Notary Public of New Jersey, personally appeared **Albert Kurpis**, who, being by me duly sworn, on his oath, deposed and make proof to my satisfaction, that:

He is the Mayor of said Borough; that the execution as well as the making of this Instrument has been duly authorized by a proper resolution of the said Borough; that deponent well knows the corporate seal of said Borough; and that the seal affixed to said Instrument is such corporate seal and was thereto affixed and said Instrument was signed and delivered by Mayor Kurpis, as and for his voluntary act and deed and as and for the voluntary act and deed of said Mayor Kurpis in presence of deponent, who thereupon subscribed his name thereto as witness.

Notary Public

My commission expires on _____

(SEAL)

R#

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Date: 10/17/16

Resolution Offered by Council President Jensen
Seconded by Council Member

**Authorizing Approval of the First Amendment to Memorandum of Agreement
For Leslie M. Shenkler – Borough Administrator**

BE IT RESOLVED by the Mayor and Council of the Borough of Saddle River that it does hereby approve the annexed "First Amendment to Memorandum of Agreement" revised through October 6, 2016, between the Mayor and Council and Leslie M. Shenkler.

BE IT FURTHER RESOLVED that the Mayor and Clerk are authorized to execute this Agreement on behalf of the Borough, and, further provided that the Agreement shall be effective when executed by all parties.

AYES NAYS ABSENT ABSTAIN

**Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul**

Kurpis, Albert J., Mayor

Date Passed: 10/17/16

_____(Mayor)

_____(Borough Clerk)

Prepared By: _____
Russell R. Huntington, Esq.

**FIRST AMENDMENT TO
MEMORANDUM OF AGREEMENT**

BETWEEN: **THE MAYOR AND COUNCIL OF
THE BOROUGH OF SADDLE RIVER**
100 East Allendale Road
Saddle River, New Jersey 07458

AND: **LESLIE M. SHENKLER**
c/o The Borough of Saddle River
100 East Allendale Road
Saddle River, New Jersey 07458

WITNESSETH:

WHEREAS, the Mayor and Council of the Borough of Saddle River and Leslie Shenkler entered into an employment agreement on or about the 1st day of December 2014 concerning Mr. Shenkler's employment as Administrator for the Borough of Saddle River pursuant to N.J.S.A. 40A:9-136; and

WHEREAS, Mr. Shenkler wishes to retire from employment with the Borough of Saddle River; and

WHEREAS, the parties seek to make arrangements for an orderly transition.

NOW, THEREFORE, it is agreed as follows:

1. Except as herein provided, all terms and conditions of the Memorandum of Agreement shall remain in full force and effect.
2. Leslie Shenkler's term of employment shall end not later than March 31, 2017.
3. Mr. Shenkler's rate of pay shall be \$66.30 per hour.

October 6, 2016 Draft

STATE OF NEW JERSEY)
) SS.:
COUNTY OF BERGEN)

On this _____ day of _____, 2016, before me, the subscriber, a Notary Public of New Jersey, personally appeared **Albert Kurpis**, who, being by me duly sworn, on his oath, deposed and make proof to my satisfaction, that:

He is the Mayor of said Borough; that the execution as well as the making of this Instrument has been duly authorized by a proper resolution of the said Borough; that deponent well knows the corporate seal of said Borough; and that the seal affixed to said Instrument is such corporate seal and was thereto affixed and said Instrument was signed and delivered by Mayor Kurpis, as and for his voluntary act and deed and as and for the voluntary act and deed of said Mayor Kurpis in presence of deponent, who thereupon subscribed his name thereto as witness.

Notary Public

My commission expires on _____

(SEAL)

R#

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Resolution Offered by Council President Jensen

Seconded by Council Member

Date: 10/17/16

Authorizing Contact Person for Financial Consultation Services

WHEREAS, the Mayor and Council of the Borough of Saddle River have arranged with Michael Mariniello to provide financial consultation services to the Borough; and

WHEREAS, the Mayor and Council wish to manage the consultation costs in the most efficient manner.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Saddle River shall, from time to time, designate a contact person who, in addition to the Administrator, shall be the sole person on the Governing Body authorized to confer with Mr. Mariniello; and

BE IT FURTHER RESOLVED that at this time the Council designates **Susan Hodgins, Acting CFO.**

AYES NAYS ABSENT ABSTAIN

**Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul**

Kurpis, Albert J., Mayor

Date Passed: 10/17/16

_____(Mayor)

_____(Borough Clerk)

R#

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Date: 10/17/16

Resolution Offered by Council President Jensen
Seconded by Council Member

**Consolidation of Wildlife Management Committee and
Environmental Commission Council Liaison**

WHEREAS, the Mayor and Council of the Borough of Saddle River have determined that the Wildlife Management Committee and the Environmental Commission will be working closely moving forward, and

WHEREAS, it will be more efficient to have the same Council Liaison for both the Wildlife Management Committee and the Environmental Commission.

NOW, THEREFORE, BE IT RESOLVED that **Council Member Schulstad** will be appointed as the Council Liaison for the Environmental Commission, effective immediately.

AYES NAYS ABSENT ABSTAIN

**Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul**

Kurpis, Albert J., Mayor

Date Passed: 10/17/16

_____(Mayor)

_____(Borough Clerk)

R#

COUNCIL OF THE BOROUGH OF SADDLE RIVER

Resolution Offered by Council President Jensen

Date: 10/17/16

Seconded by Council

Retain Search Firm For Borough Administrator

WHEREAS, the Mayor and Council of the Borough of Saddle River have determined to retain a municipal recruiting service to assist the governing body for the purpose of interviewing, selecting and hiring a Borough Administrator; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection, and;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Saddle River, County of Bergen, State of New Jersey, as follows:

1. That a contract be awarded to _____ without competitive bidding in accordance with the requirements for extraordinary, unspecifiable services of N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because of the complexities of recruiting suitable candidates for key municipal and county government positions; the need for a thorough grasp of duties required of various public employees; special skills required to prepare job descriptions, and necessity to utilize an agency having substantial expertise, training and thorough knowledge of local municipal affairs as well as a proven reputation of recruitment of qualified employees for local government services.
2. _____ has been in existence since _____, and

BE IT FURTHER RESOLVED that for the reasons indicated above and for the services to be provided, _____ shall be paid a sum not to exceed the amount of \$ _____, plus the direct cost of advertising the position of Borough Administrator, and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized and directed to execute an appropriate agreement with _____.

BE IT FURTHER RESOLVED that the Municipal Clerk shall publish a notice of this contract award in the Official newspaper of the municipality as required by law.

Ayes Nays Abstain Absent

**Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul**

Kurpis, Albert J., Mayor

Date Passed: 10/17/16

_____(Mayor)

_____(Borough Clerk)

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

_____ Any matter involving the employment, appointment, termination of employment, disciplinary action unless individual, in writing requests a public meeting;

_____ Any deliberations of the public body occurring after a public hearing that may result in the imposition of specific civil penalty.

AYES NAYS ABSTAIN ABSENT

Jensen, Eric, Council Pres.
Acaster, Benjamin
Gray, Ronald
Kerner, Corinne
Salazer, Elizabeth
Schulstad, Paul

Kurpis, Albert J., Mayor

Date Passed: 10/17/16

_____(Mayor)

_____(Borough Clerk)