AGENDA

MAYOR AND COUNCIL

BOROUGH OF SADDLE RIVER REORGANIZATION MEETING

JANUARY 1, 2013 11:00 a.m.

1. **MEETING CALLED TO ORDER BY** Mayor Samuel S. Raia

Roll Call

2. **PLEDGE OF ALLEGIANCE**

3. **INVOCATION** by Msgr. Frank Del Prete, Church of Saint Gabriel

4. **NOTICE OF MEETING**
by Borough Clerk Marie Elena Macari

"Notice of this meeting in compliance with the Open Public Meetings Act, Chapter 231 of the laws of 1975 has been given by posting a notice of the scheduled dates of all the regular meetings of the Mayor and Council of the Borough of Saddle River on the bulletin board in the Municipal Building and in the office of the Clerk and by e-mailing thereof to the Record, Ridgewood News and Newark Star Ledger on December 20, 2012. Also on the official Borough website

5. ***OATH OF OFFICE:***

Administered by: **Mayor Samuel S. Raia**

to Council Member – Bruce E. Walenczyk

Administered by: Mayor Samuel S. Raia

to Council Member – Albert Kurpis

6 . Mayor's Comments

7. ELECTION OF COUNCIL PRESIDENT

Motion by Council Member_____ to elect_____, Council President for 2013
Seconded by: Council Member:
Madam Clerk: Roll Call Vote:

Council Members:
Boardman
Kurpis
Mastriano
Mutter
Toomey
Walenczyk

8. ADOPTION OF BY-LAWS FOR 2013

Motion by Council Member Walenczyk to adopt the By-laws for 2013
Seconded by: Council Member

All in favor signify by saying –AYE
Opposed signify by saying – NAY

Motion Carries

9. COUNCIL REPRESENTATIVE APPOINTMENTS

Mayor Raia: I propose the following Council Liaison assignments to the following Boards:

	COUNCIL REPRESENTATIVE
Board of Education	Karen Mastriano
Board of Health	Michael Mutter
Environmental Commission	Warren Boardman
Finance	Bruce E. Walenczyk Michael Mutter
Landmarks Commission	Albert Kurpis
Parks & Recreation Commission	Karen Mastriano
Planning Board	Bruce Walenczyk

Zoning Board of Adjustment	Michael Toomey

10. STANDING COMMITTEE APPOINTMENTS

Mayor Raia: I propose the following appointments of the Council and staff:

Standing Committees	**Council Appointments**
Board of Parks and Rec.	Karen Mastriano
Board of Health	Michael Mutter
Buildings & Grounds	Bruce E. Walenczyk
Board of Education	Karen Mastriano
Construction & Zoning Enforcement	Warren Boardman, Chairperson John Scialla, Construction Official
Dept. of Public Safety	Police – Michael Mutter Fire – Bruce E. Walenczyk
Environmental	Warren Boardman
Finance	Bruce E Walenczyk Michael Mutter Charles S. Cuccia, Chief Financial Officer
Grants Committee	Karen Mastriano Michael Mutter
Green Team	Karen Mastriano
Landmarks Commission	Albert Kurpis
Memorial Day Committee	Bruce Walenczyk, Co-Chairpersons Karen Mastriano
Personnel	Bruce E. Walenczyk Michael Mutter Warren Boardman Charles S. Cuccia, Administrator
Planning Board	Bruce E. Walenczyk
Public Information	Karen Mastriano

Roads, Street Lighting & Drainage	Bruce E. Walenczyk
Zoning Board of Adjustment	Michael Toomey

Motion to Ratify- Moved by Council Member Mastriano
Seconded by Council Member
Madam Clerk Roll Call Vote:

Council Members:
Boardman
Kurpis
Mastriano
Mutter
Toomey
Walenczyk

11. APPOINTMENTS TO BOARDS/COMMITTEES/COMMISSIONS

Mayor Raia: I make the following appointments. Said appointments shall be for the term specified.

Planning Board	**Term of Office**	**Expiration**
Class 11 Jerry DeCrosta, Environ Mbr	3yrs	12/31/15
Class IV Jeff Liva	4yrs	12/31/15*
Class IV Nina Berhardt	4 yrs	12/31/16
Class IV Jordon Richin	4 yrs	12/31/16
Class IV Jeff Liva	4 yrs	12/31/15*
Alternate #1 Rebecca Rogers	2 yrs	12/31/13*
Alternate #2 David Saint	2 yrs	12/31/14

BOARD OF PARKS AND RECREATION COMMISSIONERS

Council Liaison, Karen Mastriano	1yr	12/31/13

ENVIRONMENTAL COMMISSION

Jerry De Crosta	3yrs	12/31/15
Council Liaison, Warren Boardman	1 yr	12/31/13

LANDMARKS COMMISSION

Maurice Burke	3yrs	12/31/15
Council Liaison, Michael Toomey		

Motion to Ratify- Moved by Council Member Mastriano
Seconded by
Madam Clerk Roll Call Vote:

Council Members:
Boardman
Kurpis
Mutter
Mastriano
Toomey
Walenczyk

11A. The Borough Council proposes the following appointment; said appointment shall be for the term specified.

NOW, THEREFORE, BE IT RESOLVED, that the following Council appointment is hereby made by the Borough Council of the Borough of Saddle River.

Planning Board Class III Member

Councilman Bruce E. Walenczyk	1 Yr	12/31/13

Motion by Council Member Mutter
Seconded by Council Member Boardman
Madam Clerk Roll Call Vote:

Council Members:
Boardman
Mastriano
Murray
Mutter
Toomey
Walenczyk

11B. Mayor Raia: I propose the following appointments. Said appointments shall be for the term specified.

ZONING BOARD OF ADJUSTMENT

Patrica Nazzaro	4 yrs	12/31/16
Louis Perrin	4 yrs	12/31/16
Patricia Nazzaro	5 yrs	12/31/16
Joe Laurite, Alt#1	2 yrs	12/31/13*
John Rosato, Alt#2	2 yrs	12/31/14
Council Liaison, Michael Toomey	1 yr	12/31/13

NOW, THEREFORE, BE IT RESOLVED, that the following appointments are hereby confirmed by the Borough Council of the Borough of Saddle River.

Motion to Ratify Moved by Council Member Boardman
Seconded by Council Member
Madam Clerk: Roll Call Vote:

Council Members:
Boardman
Mastriano
Kurpis
Mutter
Toomey
Walenczyk

*filling an unexpired term

11C. **Mayor Raia:** I propose the following appointments. Said appointments shall be for the term specified.

BOARD OF HEALTH	**Term of Office**	**Expiration Date**
Dr. Duncan Carpenter	3yrs	12/31/15
Frida Parker	3yrs	12/31/15
Stafford Patentas	3yrs	12/31/15
Darlene Mandeville, Environmental Health Specialist	1yr	12/31/13
John Christ, Health Officer	1Yr	12/31/13
Council Liaison Michael Mutter	1yr	12/31/13

NOW, THEREFORE BE IT RESOLVED, that the following appointments are hereby confirmed by the Borough Council of the Borough of Saddle River.

Motion to Ratify Moved by Council Member Mutter
Seconded by Council Member
Madam Clerk Roll Call Vote:

Council Members:
Boardman
Kurpis
Mastriano
Mutter
Toomey
Walenczyk

11D. Mayor Raia: I propose the following appointments. Said appointments shall be for the term specified.

Museum Advisory Committee		
Albert Aroldi	1 yr	12/31/13
Maurice Burke	1 yr	12/31/13
Jon Kurpis	1 yr	12/31/13
Irene Hubin	1 yr	12/31/13
Jerry DeCrosta	1 yr	12/31/13
John May	1 yr	12/31/13
Penny Neill	1 yr	12/31/13
Council Liaison Michael Toomey	1yr	12/31/13

NOW, THEREFORE BE IT RESOLVED, that the following appointments are hereby confirmed by the Borough Council of the Borough of Saddle River.

Motion to Ratify Moved by Council Member Walenczyk
Seconded by Council Member
Madam Clerk Roll Call Vote:

Council Members:
Boardman
Kurpis
Mastriano
Mutter
Toomey
Walenczyk

* Filling an Unexpired Term

12. APPOINTMENT OF BOROUGH OFFICIALS

R# 1-- 2013 Resolution to Appoint Borough Officials

Mayor Raia proposes the following municipal appointments. Said appointments shall be for a period of one (1) year, expiring on **12/31/13 unless otherwise noted.**

Administrator, Qualified Purchasing Agent, Personnel Officer, Chief Financial Officer/Treasurer (NJSA40A;9-140.13Tenured)	**Charles S. Cuccia**
Municipal Clerk (NJSA 40A:9-134 Tenured) Election Officer, Registrar of Vital Statistics Affirmative Action Compliance Officer, Assessment Search Officer, Safety Delegate Dog/Cat Licensing Agent Secretary to Zoning Board of Adjustment	**Marie Elena Macari**
Borough Attorney Huntington Bailey, L.L.P	**Russell Huntington**
Auditor T.M. Vrabel and Associates, LLC	**Timothy M. Vrabel**
Borough Engineer Search Officer, Land Subdivision, Flood Information Coordinator	**Martin Spence**
Borough Planner `	**Richard Preiss**
Borough Risk Manager	**Frank Covelli**
Administrative Secretary to Mayor & Council, Recycling Coordinator & Deputy Registrar, Secretary to Planning Board	**Georgia Silverman**

Tax Collector, (NJSA40A:9-142 Tenured) Tax Search Officer and Local Improvement Assessment Officer Confidential Administrative Assistant Secretary to Board of Health	**Linda Canavan**
Assistant Chief Financial Officer	**Maria Reda**
Deputy Municipal Clerk, Confidential Administrative Assistant	**Joy Convertini**
Confidential Administrative Assistant (P.T.)	**Dobbie Burgio**
Tax Assessor (NJSA40:9A-146 Tenured)	**Stuart Stolarz**
Public Works Department:	
Operations Manager	**Bruce Mautz**
Property Maintenance Worker	**Donald Averna**
Property Maintenance Worker	**Kenneth Warr**
Fire Official	**Richard Silvia**
Firefighter/EMT	**Richard Silvia**
Firefighter/EMT	**Charles Cuccia**
Firefighter/EMT	**Bruce Mautz**
Firefighter/1st Responder	**Don Averna**
Senior Communications Officer/Administrative	**Frederick Borchert**
Senior Communications Officer	**Kevin Azevedo**
Senior Communications Officer	**Christopher Frasciello**
Senior Communications Officer	**Michael Cooper**

MUNICIPAL COURT:

Judge (3yr.) expires 12/31/15	**Darren DiBiasi**
Court Administrator	**Carol Poitier**
Deputy Court Administrator	**Janine Napoleone**
Municipal Prosecutor	**Christine Carey Lilore**
Public Defender	**Salvatore Sclafani**

CONSTRUCTION CODE OFFICE:

Construction Code Offl./Building Inspector (Tenured)
Property Maintenance Officer, Zoning Officer, Mun. Code

Enforcement Officer-	**John Scialla**
Building Sub Code Offical/Building Inspector	**Michelle Wood**
Plumbing SubCode Official - P.T.	**Thomas Zaconie**
Electrical Sub-Code Official – P.T.	**Chris Walthour**
Fire Sub-Code Official - P.T.	**Richard Silvia**
Control Person/Construction Code Secretary	**Dorothy Giesenhaus**
Senior Administrative Clerk	**Juliana Lipnick**
Health Inspector P.T.	**Darlene Mandeville**
Sanitarian	**Martin Spence**

	AYES	NAYS	ABSENT	ABSTAIN
Boardman, Warren				
Kurpis, Albert				
Mastriano, Karen				
Mutter, Michael				
Toomey, Michael				
Walenczyk, Bruce E.				
Raia, Samuel, S. - Mayor				

Date Passed: 1/1/13

_____(Mayor)

_____(Borough Clerk)

Motion to Ratify Moved by Council Member Mutter
Seconded by Council Member
Madam Clerk Roll Call Vote:

Council Members:
Boardman
Mastriano
Kurpis
Mutter
Toomey
Walenczyk

13. CONSENT AGENDA

14. COUNCIL PRESIDENT COMMENTS

15. MEETING OPEN TO THE PUBLIC

Limit 3 minutes per Speaker

16. BENEDICTION Rev. Wesley W. Smith 11, Zion Evangelical Lutheran Church

17. ADJOURNMENT