

AGENDA

MAYOR AND COUNCIL

BOROUGH OF SADDLE RIVER REORGANIZATION MEETING

JANUARY 1, 2012 11:00 a.m.

1. **MEETING CALLED TO ORDER BY** Administrator Charles S. Cuccia

Roll Call

2. **PLEDGE OF ALLEGIANCE**

3. **INVOCATION** by Msgr. Frank Del Prete, Church of Saint Gabriel

4. **NOTICE OF MEETING**
by Borough Clerk Marie Elena Macari

"Notice of this meeting in compliance with the Open Public Meetings Act, Chapter 231 of the laws of 1975 has been given by posting a notice of the scheduled dates of all the regular meetings of the Mayor and Council of the Borough of Saddle River on the bulletin board in the Municipal Building and in the office of the Clerk and by e-mailing thereof to the Record, Ridgewood News and Newark Star Ledger on December 23, 2011.

5. **OATH OF OFFICE: Administered by**
The Honorable Judge Anthony Schuto Superior Court of New Jersey,
Retired

to Mayor -Samuel S. Raia

OATH OF OFFICE Administered by: Mayor Samuel S. Raia

to Council Member– Michael Mutter

OATH OF OFFICE Administered by: Mayor Samuel S. Raia

to Council Member –Michael Toomey

6. **MAYOR RAI A TO TAKE THE CHAIR**
Mayor's Comments

7. ELECTION OF COUNCIL PRESIDENT

Motion by Council Member_____ to elect_____, Council President for 2012.

Seconded by: Council Member:

Madam Clerk: Roll Call Vote:

Council Members:

- Boardman
- Mastriano
- Murray
- Mutter
- Toomey
- Walenczyk

8. ADOPTION OF BY-LAWS FOR 2012

Motion by Council Member Walenczyk to adopt the By-laws for 2012

Seconded by: Council Member Murray

All in favor signify by saying –AYE

Opposed signify by saying – NAY

Motion Carries

9. COUNCIL REPRESENTATIVE APPOINTMENTS

Mayor Raia: I propose the following Council Liaison assignments to the following Boards:

COUNCIL REPRESENTATIVE

Board of Education	Karen Mastriano, Chrmn
Board of Health	Michael Mutter
Environmental Commission	Warren Boardman
Landmarks Commission	Michael Toomey
Parks & Recreation Commission	Karen Mastriano
Planning Board	Bruce Walenczyk
Zoning Board of Adjustment	Michael Toomey

10. STANDING COMMITTEE APPOINTMENTS

Mayor Raia: I propose the following appointments of the Council and staff:

Standing Committees

Council Appointments

Board of Parks and Rec.

Karen Mastriano

Board of Health

Michael Mutter

Buildings & Grounds

Bruce E. Walenczyk

Board of Education

Karen Mastriano

Construction &
Zoning Enforcement

Warren Boardman, Chairperson
John Scialla, Construction Official

Dept. of Public Safety

Police – Michael Mutter
Fire – Bruce E. Walenczyk

Environmental

Warren Boardman

Finance

John E. Murray
Bruce E. Walenczyk
Charles S. Cuccia, Chief Financial Officer

Grants Committee

Karen Mastriano
Michael Mutter

Green Team

Karen Mastriano

Landmarks Commission

Michael Toomey

Memorial Day Committee

John E. Murray, Co-Chairpersons
Karen Mastriano

Personnel

Michael Mutter
John E. Murray
Bruce E. Walenczyk
Charles S. Cuccia, Administrator

Planning Board

Bruce E. Walenczyk

Public Information

Karen Mastriano

Roads, Street Lighting
& Drainage

Bruce E. Walenczyk

Zoning Board of Adjustment

Michael Toomey

Motion to Ratify- Moved by Council Member Mastriano
Seconded by Council Member Murray

Madam Clerk Roll Call Vote:

Council Members:

Boardman

Mutter

Mastriano

Murray

Toomey

Walenczyk

11. APPOINTMENTS TO BOARDS/COMMITTEES/COMMISSIONS

Mayor Raia: I make the following appointments. Said appointments shall be for the term specified.

<u>Planning Board</u>	<u>Term of Office</u>	<u>Expiration</u>
Class 1 Samuel S. Raia, Mayor	4 yrs	12/31/15
Class IV Bruce Meisel	4 yrs	12/31/15
Class IV Elizabeth E. Salazer	4 yrs.	12/31/15
Alternates: #1 Jeff Liva	2 yrs	12/31/13
#2 Rebecca Rogers	1 yr	12/31/12

Board of Parks & Recreation Commissioners

Carol Boyajian	5 yrs	12/31/16
Patricia Nazzaro	5 yrs.	12/31/16

Council Liaison Karen Mastriano 1yr 12/31/12

Environmental Commission

Henry Senger	3 yrs	12/31/14
Robert LaViano	3 yrs	12/31/14
Ronald Yates	3 yrs	12/31/14
Donald Kretz	3 yrs	12/31/14

Council Liaison Warren Boardman 1 yr 12/31/12

Motion to Ratify- Moved by Council Member Boardman

Seconded by Council Member Toomey

Madam Clerk Roll Call Vote:

Council Members:

Boardman

Mutter

Mastriano

Murray

Toomey

Walenczyk

11A. The Borough Council proposes the following appointment; said appointment shall be for the term specified.

NOW, THEREFORE, BE IT RESOLVED, that the following Council appointment is hereby made by the Borough Council of the Borough of Saddle River.

Planning Board Class III Member

Councilman Bruce E. Walenczyk	1 Yr	12/31/12
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Motion by Council Member Mutter
Seconded by Council Member Boardman

Madam Clerk Roll Call Vote:

Council Members:

Boardman
Mastriano
Murray
Mutter
Toomey
Walenczyk

11B. Mayor Raia: I propose the following appointments. Said appointments shall be for the term specified.

Zoning Board of Adjustment

Lawrence Raia	4 yrs	12/31/15
Alt #1 Patricia Nazzaro	2 yrs	12/31/13
Alt #2 Joe Laurite	2 yrs	12/31/12*

NOW, THEREFORE, BE IT RESOLVED, that the following appointments are hereby confirmed by the Borough Council of the Borough of Saddle River.

Motion to Ratify Moved by Council Member Boardman
Seconded by Council Member Toomey

Madam Clerk: Roll Call Vote:

Council Members:

Boardman
Mastriano
Murray
Mutter
Toomey
Walenczyk

*filling an unexpired term

11C. Mayor Raia: I propose the following appointments. Said appointments shall be for the term specified.

<u>Board of Health</u>	<u>Term of Office</u>	<u>Expiration Date</u>
George Tashji	3 yrs	12/31/14
Darlene Mandeville, Environmental Health Specialist	1yr	12/31/12
John Christ, Health Officer	1Yr	12/31/12
Council Liaison Michael Mutter	1yr	12/31/12

NOW, THEREFORE BE IT RESOLVED, that the following appointments are hereby confirmed by the Borough Council of the Borough of Saddle River.

Motion to Ratify Moved by Council Member Mutter
 Seconded by Council Member Mastriano

Madam Clerk Roll Call Vote:

- Council Members:
 Boardman
 Mastriano
 Murray
 Mutter
 Toomey
 Walenczyk

11D. Mayor Raia: I propose the following appointments. Said appointments shall be for the term specified.

<u>Landmarks Commission</u>	<u>Term of Office</u>	<u>Expiration</u>
Maria Harper	3 yrs	12/31/14
Michael Trepicchio	3 yrs	12/31/14
Jon Kurpis	3 yrs	12/31/14
Dr. Mary Bello Mutter	3 yrs	12/31/14
<u>Museum Advisory Committee</u>		
Albert Aroldi	1 yr	12/31/12
Maurice Burke	1 yr	12/31/12
Jon Kurpis	1 yr	12/31/12
Irene Hubin	1 yr	12/31/12
Jerry DeCrosta	1 yr	12/31/12
John May	1 yr	12/31/12
Penny Neill	1 yr	12/31/12
Council Liaison Michael Toomey	1yr	12/31/12

NOW, THEREFORE BE IT RESOLVED, that the following appointments are hereby confirmed by the Borough Council of the Borough of Saddle River.

Motion to Ratify Moved by Council Member Walenczyk
Seconded by Council Member Murray

Madam Clerk Roll Call Vote:

Council Members:

Boardman
Mastriano
Murray
Mutter
Toomey
Walenczyk

* Filling an Unexpired Term

12. APPOINTMENT OF BOROUGH OFFICIALS

Mayor Raia proposes the following municipal appointments. Said appointments shall be for a period of one (1) year, expiring on **12/31/12 unless otherwise noted.**

Administrator, Deputy Borough Clerk,
Qualified Purchasing Agent, Personnel Officer.
Reauthorization of Employment Contract, effective 1/1/12
Chief Financial Officer/Treasurer NJSA40A;9-140.13(Tenured) **Charles S. Cuccia**

Borough Clerk (NJSA 40A:9-134 Tenured) Election Officer,
Registrar of Vital Statistics
Affirmative Action Compliance Officer,
Assessment Search Officer, Safety Delegate
Dog/Cat Licensing Agent
Secretary to Zoning Board of Adjustment

Marie Elena Macari

Borough Attorney
Huntington Bailey, L.L.P
Zoning Board Attorney

Russell Huntington

David L. Rutherford

Auditor
T.M. Vrabel and Associates, LLC

Timothy M. Vrabel

Borough Engineer
Search Officer, Land Subdivision,
Flood Information Coordinator

Martin Spence

Borough Planner

Richard Preiss

Administrative Secretary to Mayor & Council,
Recycling Coordinator & Deputy Registrar,
Secretary to Planning Board

Georgia Silverman

Tax Collector, (NJSA40A:9-142 Exp. Tenured
Tax Search Officer
and Local Improvement Assessment Officer
Confidential Administrative Assistant
Secretary to Board of Health

Linda Canavan

Assistant Chief Financial Officer

Maria Reda

Confidential Administrative Assistant (P.T.)
Confidential Administrative Assistant

**Dobbie Burgio
Joy Convertini**

Tax Assessor (NJSA40:9A-146) Tenured

Stuart Stolarz

Public Works Department:
Operations Manager

Bruce Mautz

Property Maintenance Worker

Donald Aversa

Property Maintenance Worker

Basil Persaud

Fire Official
Firefighter/EMT
Firefighter/EMT
Firefighter/EMT
Firefighter/1st Responder

**Richard Silvia
Richard Silvia
Charles Cuccia
Bruce Mautz
Don Aversa**

Secretary to Police Department and
Police Matron

Patricia Boublis

Senior Communications Officer
Senior Communications Officer
Senior Communications Officer
Senior Communications Officer

**Frederick Borchert
Ryan Muller
Erik Kato
Michael Cooper**

MUNICIPAL COURT:

Judge (3yr.) expires 12/31/14
Court Administrator
Deputy Court Administrator – Part time
Municipal Prosecutor
Public Defender

**Philip F. Sheridan Jr.
Carol Poitier
Janine Napoleone
Christine Carey Lilore
Salvatore Sclafani**

CONSTRUCTION CODE OFFICE:

Construction Code Offl./Building (Tenured)
Sub-code Official, Property Maintenance
Officer, and Zoning Officer and Municipal Code
Enforcement Officer-

John Scialla

Building Inspector, Asst. Zoning Officer

Michelle Wood

Plumbing SubCode Official - (P.T.4 yr. term)

Thomas Zaconie

Electrical Sub-Code Official – (P.T. 4 yr term)

Chris Walthour

Fire Sub-Code Official - (P.T. 4 yr term)

Richard Silvia

Control Person/Construction Code Secretary
Senior Administrative Clerk
Health Inspector P.T.
Sanitarian

**Dorothy Giesenhaus
Juliana Lipnick
Darlene Mandeville
Martin Spence**

**R# 1-- 2012
Date: 1/1/12**

Resolution To Appoint Borough Officials

Motion to Ratify Moved by Council Member Mutter
Seconded by Council Member Walenczyk
Madam Clerk Roll Call Vote:

Council Members:
Boardman
Mastriano
Murray
Mutter
Toomey
Walenczyk